



Student Name Grading Date

Your Application (please tick ✓ all relevant boxes)

My current belt is belt. I wish to be considered for promotion to belt.

I enclose the following:
 Examination Fee: (£30) by Cash / Cheque (payable to R. Olpin or ICT Protection Training)

Red / Black Belts Only

Grading Essay Emailed Title

You may email your essay to admin@blackbeltacademy.info, but it must be received before this form can be accepted

Personal Development Review / Statement of Goals *(Black Belt reviews only)*

Declaration *I confirm that I have read the notes overleaf and that I understand the requirements of the grading examination.*

Signature: Date.....

(Print Name).....

For junior members (under 18), the form must be signed by a parent or guardian:

Please note: Incomplete or late applications will not be accepted without prior approval from the chief instructor or programme director, and will incur an additional administration fee of £10.



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Important Notes - Please read carefully before submitting this form

- Your martial arts rank is based on more than just your technical ability. Promotion depends on a number of factors, the formal examination is only one of them. In considering your application for promotion we assess your commitment to your training and to the school as a whole. Other factors include, your regular attendance, attitude in class, support of the school and your grading essay (from red belt).
- Students must be full members of the Academy in order to undertake grading examinations. Any student in arrears with membership payments will not be allowed to graduate until payments are up to date.
- All students are expected to maintain an attendance of at least 75% of available classes to qualify for promotion. Students with lower attendance may still apply for the examination but their poor attendance will be taken into consideration when considering the result.
- All applications must be submitted in class at least 7 days before the examination date. All exams dates are published at the beginning of the year so there is no excuse for not knowing the date!
- Late entries will only be accepted at the discretion of the chief instructor or programme director and will be subject to an additional £10 admin fee. Late submission due to illness will only be considered if the Academy is notified in advance.
- If a student is unable to test at a scheduled examination they may apply for a private grading exam, at the discretion of the chief instructor. This will not be available in all cases due to the requirements of the syllabus for partner drills etc. Private gradings will incur the additional cost of a private lesson fee.
- Students from 4th Kup (Blue Belt) onwards require 2 credits, i.e. 2 successful examinations before promotion to their next belt. Upon successful completion of their first exam, students will be awarded a coloured tag for their belt to indicate they have passed the first required credit. Essays are only required for the second examination.
- In exceptional circumstances, students from the Black Belt Training programme may be considered for accelerated promotion (one full belt). This will only be considered if agreed with the chief instructor in advance. The student must have achieved either a '+' or an 'A' pass at the previous examination and must be justified by the students exceptional attendance and demonstrated commitment in addition to an excellent technical standard.
- A formal written request must be submitted at the start of the grading period which states the students desire to be considered for advanced promotion, and additional requirements must be agreed with the chief instructor at this time. An additional grading fee will be payable with this written submission.
- Grading Fees for kup-grade students and Black Belt reviews are £30. This includes new belts/certificates where applicable.
- On reaching 1st kup, Black Belt candidates must comply with further requirements to progress to Black Belt. These are detailed in the "notes for Black Belt Candidates" document. You can download this from the academy website or please ask if you require a printed copy.

Grade Attempted	#credits	Essay Title
1st Kup Red/Black	2	One year to Black Belt, My plan for the year ahead.*
Black Belt Candidate	2	Choice topic relating to Black Belt. (See additional notes for Black Belt Candidates) *
Black Belt Reviews	n/a	Personal Development Review and current goals.

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